



## TERMS AND CONDITIONS OF HIRE

- All prices quoted are single hire prices only and are exclusive of GST. Delivery, collection or any other labour requirements are at an additional cost.
- Please check all goods for correct number and condition at the time of delivery. Inform Event Effects immediately of any discrepancy. Event Effects accepts no responsibility unless notified within 24 hours.
- Prices are subject to change without notice.

**Payment.** Payment for hire of goods or services is required as follows:

- A non-refundable deposit of 50% at the time of ordering equal to 50% of the total fees.
- The final payment is due and payable before dispatch of the order from our office. and where full payment has not been made as required above, Event Effects Pty Ltd. may treat the contract as at an end and such moneys held by it shall be forfeited without prejudice to its rights at law and arising out of breach of contract.
- Payment must be made by bank deposit, cash or cheque. Credit Card or PayPal payments will attract an additional fee. A completed Credit Card Authorisation Form is required in addition to the above payment methods. **The Credit Card Authorisation Form should be signed and faxed or mailed to our offices for security purposes to cover the cost of any damage and late returns.**

### Cancellations:

- Cancellation of a confirmed booking, made 60 – 30 business days from the agreed dispatch date will incur a fee equal to 25% of the Invoice value.
- Cancellation of a confirmed booking, made 29 – 8 business days from the agreed dispatch date will incur a fee equal to 50% of the Invoice value.
- Cancellation of a confirmed booking, made 7 business days or less from the agreed dispatch date will result in the full balance of the invoiced amount being due and payable.

### Returns:

- All hired goods are to be returned or made available for pickup by the agreed date on the Quotation.
- LATE RETURNS will incur additional hire fees at the rate **of 15% of the cost of the items hired per day**. All goods are to be returned in the condition they were hired unless otherwise agreed. All goods must be packed for return to Event Effects in the same manner as they were packed for delivery. The Hirer will be charged additional costs for neglectful goods returns – NOTE, this will include where additional costs are incurred for transport because goods were not packed correctly and the cubic measurement of the pallet/carton has changed/increased.

### Loss/Damages:

- If any of the hired goods are lost or damaged, the Hirer must immediately notify the owner. The Hirer is liable for any loss or damage once the goods are hired, including during return transport if not packed correctly. The Hirer is liable for the following:
  - Any costs incurred by the owner in replacing or repairing the goods.
  - Hire charges for the goods until repaired or replaced.
  - Any costs incurred by the owner as a result of loss or damage to the goods.

**EVENT EFFECTS PTY LTD.  
TERMS AND CONDITIONS OF HIRE (cont.d)**

**Freight:**

- Where Event Effects employs the services of a freight transport company to ship orders to the Hirer, and to pickup the order following the event from the Hirer, Event Effects cannot guarantee a delivery date or time, or a pickup date or time on behalf of the transport company.
- Event Effects at all times will instruct the transport company on the required delivery date, and required pickup date. However events beyond the control of Event Effects, and in some cases, beyond the control of the transport company, can impact on those dates, and therefore dates and times cannot be guaranteed.
- Each Hire Order is dispatched in good time to ensure delivery into the nearest transport company depot one or two days before delivery is required to the Hirer – in accordance with the Transport Company’s delivery schedule.
- Event Effects in each case will track the delivery and pickup and will liaise with the transport company to resolve any delivery/pickup situations, and will advise the Hirer of the status of the order.

**Insurance:**

- Insurance is not covered by Event Effects Pty Ltd. once the goods are hired. The Hirer is responsible in maintaining all appropriate policies of insurance, covering liability, property and casualty insurances in amounts necessary to fully protect the owner and hired items against all claims, loss or damage.

We thank you for the opportunity to conduct business with you and wish to assure you of our best attention at all times.

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Signed

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Date